



Hagley Primary School

Sun Safety & High Temperature Policy

Date: November 2025

Date of review: November 2027

Responsible member of staff: Vanessa Payne

Signature:

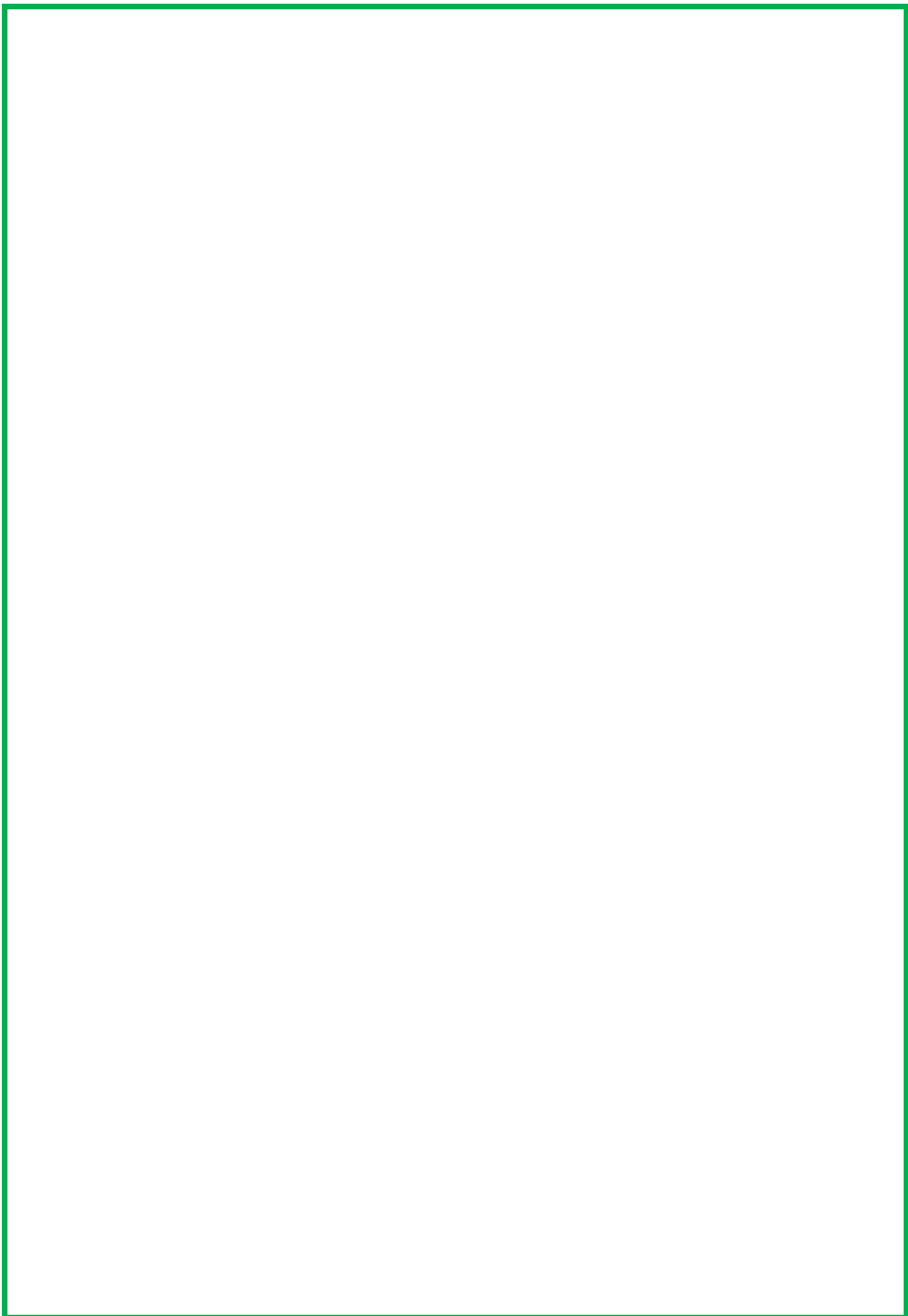
(Chair of Governors)

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Signature:

(Head Teacher)

A handwritten signature in black ink, appearing to read "Vanessa Payne".



Statement of intent

At Hagley Primary School we are committed to ensuring that we meet our health and safety obligations to staff and pupils, including during outdoor activities.

During the summer months, the temperature during the day can become high. As a school, we know that health and safety is of the utmost importance, and it is vital that we address this issue.

Overexposure to the sun's ultraviolet (UV) radiation presents a severe risk to the health and wellbeing of our staff and pupils, with the potential to cause sunburn, blistering and sickness.

This policy outlines the framework in which our school will identify, manage and minimise the risks of UV rays to our staff and pupils. The procedures outlined within this policy should be adhered to by all staff members, pupils, parents and visitors whilst on the school premises or attending a school event.

1. Legal framework

- 1.1. This policy has due regard to relevant legislation and guidance including, but not limited to, the following:
 - The Health and Safety at Work etc. Act 1974
 - The Management of Health and Safety at Work Regulations 1999
 - Keeping Children Safe in Education 2016
- 1.2. This policy will be implemented in conjunction with the following school policies:
 - Health and Safety Policy
 - Child Protection and Safeguarding Policy
 - Allegations of Abuse Against Staff Policy
 - Supporting Pupils with Medical Conditions Policy
 - Special Educational Needs (SEN) Policy

2. Minimising risks

- 2.1. To minimise the risk of heatstroke, sunstroke and sun damage, our school will:
 - Encourage staff and pupils to use sunscreen using as high an SPF as possible on any part of the body that they cannot cover up. Use sunscreen in accordance with the product's instructions
 - Encourage staff and pupils to take their breaks in the shade, if possible, rather than staying out in the sun
 - Reschedule work/outdoor lessons to minimise UV exposure
 - Encourage staff and pupils to drink plenty of water to avoid dehydration
 - Encourage staff and pupils to check their skin regularly for any unusual moles or spots, and refer themselves to a qualified medical practitioner where necessary
 - Ensure all staff members, pupils and visitors are aware of, and adhere to, this policy.

3. Hats

- 3.1. During the summer months, everyone working at or attending the school will be advised to protect their face, neck and ears. Sun-safe hats include:
 - Bucket hats with a deep crown and brim size
 - Broad-brimmed hats
 - Legionnaire-style hats
- 3.2. Baseball caps are not sun-safe hats.

4. Clothing

- 4.1. During hot weather, lightweight clothing will be required in order to reduce the risk of overheating. Pupils will be advised not to wear their jumpers or ties during hot weather.

5. Sunscreen

- 5.1. Everyone attending school is advised to apply long lasting, SPF 30, broad-spectrum, water-resistant sunscreen before arrival at school
- 5.2. If for any reason pupils need to apply sun cream during the school day, they are asked to provide their own sunscreen in a named bottle for their use only
- 5.3. Sunscreen must be self-administered
- 5.4. Teachers and other staff members are not encouraged or required, to apply sunscreen to pupils

6. PE

- 6.1. On days above 25°C, PE lessons will only involve activities which are not overly strenuous. Appropriate clothes, hats and sunscreen will be worn, wherever possible and participants will remain suitably hydrated
- 6.2. All outdoor activities will be scheduled before 11.00am if possible
- 6.3. On days above 28°C, PE lessons will be held indoors to prevent any kind of illness resulting from strenuous activities in inappropriate conditions.
- 6.4. Our sports days will not be held if the temperature exceeds 32°C, as recommended by the DfE.

7. Play times

- 7.1. Pupils will be encouraged to play in the shade, where this is available. Appropriate clothes, hats and sunscreen will be worn, and water will be drunk regularly
- 7.2. Where necessary, play times will be held indoors to prevent any kind of illness resulting from strenuous activities in inappropriate conditions.

8. Hot weather procedures

- 8.1. There is no prescribed maximum temperature for educational establishments; however, the DfE have suggested a maximum working temperature of 35°C.

9. Curriculum

- 9.1. Pupils will be taught about the dangers of the sun and information about sun protection will be incorporated into the curriculum for all ages
- 9.2. Sun protection will be actively promoted to pupils at key points of the year, such as before and during the summer term, through assemblies, workshops and lessons.

10. Timetabling

- 10.1. Outside activities will be scheduled before 11.00am if possible. If unavoidable, we will ensure hats, clothing and sunscreen provided by parents are all worn to help prevent sunburn.

11. Training

- 11.1. High-temperature advice will be included as part of new staff members' HR induction and in routine health and safety training.

12. Monitoring and review

- 12.1. The Head Teacher is responsible for reviewing this policy every two years
- 12.2. The effectiveness of this policy will be monitored and evaluated by all members of staff. Any concerns will be reported to the Head Teacher immediately.